

Great Rivers Behavioral Health Administrative Services Organization

Policy Title: PHI Data Transmission Policy	Policy No. 5033.00
Category: HIPAA Privacy & Security	Date Adopted: 02/14/2020 Date Revised:
Reference: Washington State Health Care Authority (HCA) Contract with Great Rivers Behavioral Health Administrative Services Organization	

POLICY

- 1.1. Great Rivers Behavioral Health Administrative Services Organization (Great Rivers BH-ASO), in an effort to be compliant with the Privacy Rules of HIPAA's Administrative Simplification provisions, sets out, in this policy to address requirements given in 45 CFR § 164.306 and 42 CFR Part 2 for securing protected health information during electronic transmission.
- 1.2. Great Rivers BH-ASO and its network providers maintain technical security measures to guard against unauthorized access to electronic protected health information that is being transmitted over an electronic communications network.
- 1.3. Great Rivers BH-ASO and its network providers maintain current documentation outlining the specific procedures associated with assuring secure data transmission and assure that staff engaged in data transmission understand and adhere to these procedures. At a minimum, these procedures address practices to ensure email, Internet, and fax security.
- 1.4. The minimum allowable encryption level for PHI is Triple DES, AES-128, or a stronger alternative. Great Rivers BH-ASO Office Staff conduct onsite reviews of provider agencies to verify compliance with this policy.

POLICY SIGNATURE

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Edna J. Fund, Chair
Great Rivers BH-ASO Governing Board

4/14/2020

Date